

PSA JACKSONVILLE REENLISTMENT REQUEST WORKSHEET

Name (Last, First, Middle):			Rate:		SSN:		
<input type="checkbox"/> USN <input type="checkbox"/> USNR <input type="checkbox"/> USNR(TAR)			Phone:		Duty Section:		
ADSD:		PEBD:		EAOS:		INOP Ext:	
Yrs Reenlisting:		Date:		Time:		Place:	
Reenlisting Officer:			Title:		Command:		
Uniform for Ceremony:			Spouses Full Name:				
Certificate of Appreciation for Spouse? <input type="checkbox"/> Yes <input type="checkbox"/> No			Will Guests be Present? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you selling leave? <input type="checkbox"/> Yes <input type="checkbox"/> No			Mailing Address (include ZIP):		Home of Record (include ZIP):		

Privacy Act Statement: The authority to request is information is contained in 5 USC 301 Departmental Regulations. The principle need for this information is to assist in the preparation of reenlistment documents and to verify eligibility for reenlistment consistent with current directives. Completion of this form is mandatory. Failure to provide the required information may result in delay or denial of reenlistment.

Signature of Reenlistee:	Date:
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PSA/PSD JACKSONVILLE USE ONLY

Qualified to Reenlist? <input type="checkbox"/> Yes <input type="checkbox"/> No	Physically qualified? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of last Physical?	SRB Eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No	Rate: <input style="width: 40px;" type="text"/> NEC: <input style="width: 40px;" type="text"/>	Zone: <input style="width: 40px;" type="text"/> Award: <input style="width: 40px;" type="text"/>
Waiver Required? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:					

	SIGNATURE	YES	NO	DATE
CCC				
LPO				
LCPO				
Dept Head				
		APPROVED	DISAPPROVED	DATE
OIC or XO for PSA Staff				

Note: Disapproved requests must be forwarded to PSA CMC with justification.

Reenlistment Check-list for Career Counselors

CO's letter of Appreciation	<input type="checkbox"/>	Discharge Pin	<input type="checkbox"/>
Discharge Certificate	<input type="checkbox"/>	Photographer	<input type="checkbox"/>
Reenlistment Certificate	<input type="checkbox"/>	Hometown News Release (optional)	<input type="checkbox"/>
Spouse Letter of Appreciation	<input type="checkbox"/>	Base Paper (optional)	<input type="checkbox"/>
PSA Jacksonville Coupon Book	<input type="checkbox"/>	SRB Request Submitted	<input type="checkbox"/>